



Regina and Region Sources of Information and Required Licenses

Last Verified: 2011-03-28

Canada-Saskatchewan Business Service Centre (www.canadabusiness.ca/sask/)

#2 - 345 3rd Avenue South
Saskatoon, SK S7K 1M6
Toll Free: 1-800-667-4374

**Information Services Corporation - Corporate Registry (www.isc.ca/corporateregistry)
To register a company name or incorporate a business**

Information Services Corporation
Corporate Registry
1301 1st Avenue
Regina, SK S4R 8H2
Telephone: 306-787-2962

Sole Proprietorship/Partnership:

\$ 50.00 Saskatchewan Mandatory Name Search
\$ 65.00 Registration (save \$10 if completed online)
\$115.00 TOTAL (\$105.00 if done online)

Incorporation:

\$ 50.00 Saskatchewan Mandatory Name Search
\$ 265.00 Registration (save \$50 if completed online)
\$315.00 TOTAL (\$265.00 if done online)

****NOTE:** If you have questions concerning online completion of your registration, contact Information Services Corporation. These prices are subject to change.

Saskatchewan Finance (www.finance.gov.sk.ca/)

Corporation Capital Tax; Provincial Sales Tax; Fuel Tax (Collectors); Liquor Consumption Tax; Tobacco Tax

Saskatchewan Finance
Revenue Division
2350 Albert Street
Regina, SK S4P 4A6
Telephone: 306-787-7780
Toll Free: 1-800-667-6102

**Canada Revenue Agency (www.cra.gc.ca/menu-e.html)
GST; Income Tax; Payroll (CPP & EI) and Import/Export Numbers**

Regina Tax Services Office

P.O. Box 557

Suite 260, 1783 Hamilton Street

Regina, SK S4P 2B6

Toll Free (Information): 1-800-959-5525

Pour service en français/For service in French: 1-800-959-7775

Toll Free (Publications): 1-800-959-2221

Pour service en français/For service in French: 1-800-959-3376

Municipal Licenses

Contact your local city hall, town or village office or rural municipal office

City of Regina (www.regina.ca/site3.aspx)

P.O. Box 1790

2476 Victoria Avenue

Regina, SK S4P 3C8

Licensing: 306-777-7717

Commercial Assessment: 306-777-7233

Building Permits: 306-777-7283

Mechanical & Plumbing: 306-777-7292

Zoning: 306-777-7551

Saskatchewan Workers' Compensation Board (www.wcbsask.com)

#200 - 1881 Scarth Street

Regina, SK S4P 4L1

Toll Free Claims: 1-800-667-7590

Toll Free Assessment (Registration): 1-800-667-7580

Labour Standards (www.labour.gov.sk.ca/LS/)

Saskatchewan Labour

400 - 1870 Albert Street

Regina, SK S4P 4W1

Telephone: 306-787-2438

Toll Free: 1-800-667-1783

Occupational Health & Safety (www.labour.gov.sk.ca/ohs)

Saskatchewan Labour, Occupational Health and Safety Division – Head Office

6th Floor - 1870 Albert Street

Regina, SK S4P 4W1

Telephone: 306-787-4496

Toll Free: 1-800-567-7233

Canada Border Services Agency (www.cbsa.gc.ca/menu-eng.html)

Import/Export Inquiries

2510 Sandra Schmirler Way

Regina, SK S4W 1B7

Phone: 306-780-6223

Toll free: 1-800-461-9999

Service Canada (www.servicecanada.gc.ca/en/home.html)

General Enquiries (EI) - Toll Free: 1-800-206-7218

Record of Employment - Toll Free: 1-800-667-7554

Labour Programs - Toll Free: 1-800-641-4049

Income Security Programs including Canada Pension Plan - Toll Free: 1-800-277-9914

Service Canada Centres in Saskatchewan

(www1.servicecanada.gc.ca/cgi-bin/hr-search.cgi?cmd=lst&pv=sk&ln=eng)

Public Health/Regulations

Public Health Inspector

Regina Qu'Appelle Health Region (www.rqhealth.ca/)

2180 - 23rd Avenue

Regina, SK S4S 0A5

Telephone: 306-766-5365

Toll Free: 1-888-354-8111

Five Hills Health Region (www.fhhr.ca/)

455 Fairford Street East

Moose Jaw, SK S6H 1H3

Toll Free: 1-888-425-1111

Telephone: 306-694-0296

Sunrise Health Region (www.sunrisehealthregion.sk.ca/)

270 Badbrokke Drive

Yorkton, SK S3N 2K6

Telephone: 306-786-0100

Liquor Licensing

Saskatchewan Liquor and Gaming Authority (www.slga.gov.sk.ca)

(application forms available online)

Liquor Licenses and Permits

P.O. Box 5054

2500 Victoria Avenue

Regina, SK S4P 3M3

Telephone: 306-787-4213

Toll Free: 1-800-667-7565

Fire Regulations

Contact your local town, RM or village office

City of Regina Fire Department (www.regina.ca/Page278.aspx)

1205 Ross Avenue

Regina, SK S4P 3C8

Telephone: 306-777-7830

Licenses are required for the following types of businesses:

Auctioneers; Collection Agents; Credit Reporting Agents; Direct Sellers (direct solicitors); Film and Video Classification; Motor Dealers; Cemeteries; and Sale of Training Courses.

Application forms and the acts are available on the Consumer Protection Branch Web site or contact the directly at the numbers below:

Saskatchewan Justice

[Consumer Protection Branch \(www.justice.gov.sk.ca/cpb\)](http://www.justice.gov.sk.ca/cpb)

Suite 500, 1919 Saskatchewan Drive

Regina, SK S4P 4H2

Telephone: 306-787-5550

Toll Free: 1-888-374-4636

Agricultural Implements Dealers License

www.agriculture.gov.sk.ca/Default.aspx?DN=d56cd4e1-8572-44ed-9d53-37aa7cf8fb79

The Agricultural Implements Act

www.gp.gov.sk.ca/documents/English/Statutes/Statutes/A10.pdf is available online or contact the Agriculture Implements Board directly for forms at the address below:

Saskatchewan Agriculture (www.agriculture.gov.sk.ca/)

Agriculture Implements Board

Room 201, 3085 Albert Street

Regina, SK S4S 0B1

Telephone: 306-787-4693

Agriculture Knowledge Centre (www.agriculture.gov.sk.ca/AKC/)

Toll Free: 1-866-457-2377

Regina Regional Opportunities Commission (www.rreda.com/)

1919 Rose Street

Regina, SK S4P 3P1

Phone: 306-522-0227

Toll Free: 1-800-866-5644

Community Futures Ventures (www.communityfuturesventures.com)

Highway #10 - Deneschuk Building

P.O. Box 1180

Yorkton, SK S3N 2X3

Telephone: 306-782-0255

Toll Free: 1-877- 851-9997

East Central Development Corporation (www.eastcentral.sk.ca)

P.O. Box 727 - 601 Edmonton Street

Broadview, SK S0G 0K0

Telephone: 306-696-2443

South Central Saskatchewan (www.sccfdc.ca)

88 Saskatchewan Street East
Moose Jaw, SK S6H 0V4
Telephone: 306-692-6525
Toll Free: 1-800-329-1479

**Sunrise Community Futures Development Corporation
(www.sunrisecommunityfutures.com)**

11 - 3rd Street
Weyburn, SK S4H 2K1
Telephone: 306-842-4069
Toll Free: 1-800-699-0533

Conseil de la Co-operation de la Saskatchewan (in French only) (www.ccs-sk.ca/)

303 - 2114, 11th Avenue
Regina, SK S4P 0J5
Telephone: 306-566-6005
Toll Free: 1-800-670-0879

Women Entrepreneurs of Saskatchewan Inc. (www.womenentrepreneurs.sk.ca/)

100 - 1919 Rose Street
Regina, SK S4P 3P1
Telephone: 306-359-9732
Toll Free: 1-800-879-6331

Marieval Enterprise Center (www.marieval.com/)

441 Railway Avenue
Grayson, SK S0A 1E0
Telephone: 306-794-2051

Regina Public Library (www.reginalibrary.ca/)

2311 - 12th Avenue
Regina, SK S4P 0N3
Telephone: 306-777-6000

Check the business pages of your local telephone book for a library in your area, or go to www.libraries.gov.sk.ca/libdirectory.html and do a search.

Saskatchewan Watershed Authority (www.swa.ca/)

4th Floor, 111 Fairford Street East
Moose Jaw, SK S6H 7X9
Telephone: 306-694-3900

Highway Signage Approvals

Saskatchewan Highways and Transportation
1st Floor, 2174 Airport Drive
Saskatoon, SK S7L 6M6
Telephone: 306-933-8319
Tourism related signs call the local Regional Tourism Board

**Environmental Impact Approvals
Environmental Assessment Branch**

(www.environment.gov.sk.ca/Default.aspx?DN=dd506e76-4819-4493-a22b-6411133ca469)

Environment and Resource Management
Manager Assessment Review
4th Floor, 3211 Albert Street
Regina, SK S4S 5W6
Telephone: 306-787-6132

Saskatchewan Human Rights Commission (www.shrc.gov.sk.ca/)

Includes the Physical Accessibility Standards Guidelines for Business Facilities

Telephone: 306-787-2530
Toll Free: 1-800-667-8577
Telewriter: 306-787-8550

Prepared by: Government of Saskatchewan

For further information regarding starting a business, contact the

Canada-Saskatchewan Business Service Centre

#2 - 345 3rd Avenue South

Saskatoon, SK S7K 1M6

Phone: **306-956-2323** Toll-Free: **1-800-667-4374**

E-mail: saskatchewan@canadabusiness.sk.ca

Web site: <http://www.canadabusiness.ca/sask/>

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