

Saskatoon and Region Sources of Information and Required Licenses

Last Verified: 2011-03-28

Canada-Saskatchewan Business Service Centre (www.canadabusiness.ca/sask/)

#2 - 345 3rd Avenue South
Saskatoon, SK S7K 1M6
Toll Free: 1-800-667-4374

**Information Services Corporation - Corporate Registry (www.isc.ca/corporateregistry)
To register a company name or incorporate a business**

Information Services Corporation
Corporate Registry
1301 1st Avenue
Regina, SK S4R 8H2
Telephone: 306-787-2962

Sole Proprietorship/Partnership:

\$ 50.00 Saskatchewan Mandatory Name Search
~~\$ 65.00~~ Registration (save \$10 if completed online)
\$115.00 TOTAL (\$105.00 if done online)

Incorporation:

\$ 50.00 Saskatchewan Mandatory Name Search
~~\$265.00~~ Registration (save \$50 if completed online)
\$315.00 TOTAL (\$265.00 if done online)

****NOTE:** If you have questions concerning online completion of your registration, contact Information Services Corporation. These prices are subject to change.

Saskatchewan Finance (www.finance.gov.sk.ca/)

**Corporation Capital Tax; Provincial Sales Tax; Fuel Tax (Collectors); Liquor
Consumption Tax; Tobacco Tax**

Saskatchewan Finance
Revenue Division
2350 Albert Street
Regina, SK S4P 4A6
Telephone: 306-787-7780
Toll Free: 1-800-667-6102

**Canada Revenue Agency (www.cra.gc.ca/menu-e.html)
GST; Income Tax; Payroll (CPP & EI) and Import/Export Numbers**

Saskatoon Tax Services Office

340 3rd Avenue North

Saskatoon, SK S7K 0A8

Toll Free (Information): 1-800-959-5525

Pour service en français/For service in French: 1-800-959-7775

Toll Free (Publications): 1-800-959-2221

Pour service en français/For service in French: 1-800-959-3376

Municipal Licenses

Contact your local city hall, town or village office, or rural municipality office.

City of Saskatoon (www.saskatoon.ca)

222 - 3rd Avenue North

Saskatoon, SK S7K 0J5

Business License

(www.saskatoon.ca/DEPARTMENTS/Community%20Services/PlanningDevelopment/BusinessLicenseMappingAndResearch/BusinessLicense/Pages/default.aspx)

(Home/Land Based) 306-975-7710 or 306-975-2658

Contractor's Licenses 306-975-2658 or (Other) 306-975-7710

Saskatchewan Workers' Compensation Board (www.wcbask.com)

115 - 24th Street East

Saskatoon, SK S7K 1L5

Toll Free Claims: 1-800-667-7590

Toll Free Assessment (Registration): 1-800-667-7580

Labour Standards (www.labour.gov.sk.ca/LS/)

Saskatchewan Labour

Labour Standards Branch

122 - 3rd Avenue North

Saskatoon, SK S7K 2H6

Telephone: 306-933-5042

Toll Free: 1-800-667-1783

Occupational Health & Safety (www.labour.gov.sk.ca/ohs)

Saskatchewan Labour

122 - 3rd Avenue North

Saskatoon, SK S7K 2H6

Telephone: 306-933-5052

Toll Free: 1-800-667-5023

Canada Border Services Agency (www.cbsa.gc.ca/menu-eng.html)

Import/Export Enquiries

2130 Airport Drive

Saskatoon, SK S7L 6M6

Telephone: 306-975-4755 or 306-975-5110

Toll Free: 1-800-461-9999

Service Canada (www.servicecanada.gc.ca/en/home.html)

General Enquiries (EI) - Toll Free: 1-800-206-7218
Record of Employment - Toll Free: 1-800-667-7554
Labour Programs - Toll Free: 1-800-641-4049
Income Security Programs including Canada Pension Plan - Toll Free: 1-800-277-9914

Service Canada Centres in Saskatchewan

(www1.servicecanada.gc.ca/cgi-bin/hr-search.cgi?cmd=lst&pv=sk&ln=eng)

Health Permit/Regulations

Public Health Inspector

(www.saskatoonhealthregion.ca/your_health/ps_public_health_inspection_contact_inspector.htm)

City of Saskatoon and Region
Saskatoon Community Health Unit
101 - 310 Idylwyld Drive North
Saskatoon, SK S7L 0Z2
Telephone: 306-655-4605

Liquor Licensing

Saskatchewan Liquor and Gaming Authority (www.slga.gov.sk.ca)

(application forms available online)
The Tower at Midtown
201 - 1st Avenue South
Saskatoon, SK S7K 2H6
Toll Free: 1-800-667-7565

Fire Regulations

Saskatoon Fire & Protective Services

(www.saskatoon.ca/DEPARTMENTS/Fire%20and%20Protective%20Services/Inspections%20and%20Investigations/Pages/default.aspx)

125 Idylwyld Drive South
Saskatoon, SK S7M 1L4
Telephone: 306-975-2520 (Fire Marshall) 306-975-2578
Contact your local town, RM or village office

Licenses are required for the following types of businesses:

Auctioneers; Collection Agents; Credit Reporting Agents; Direct Sellers (direct solicitors); Film and Video Classification; Motor Dealers; Cemeteries; and Sale of Training Courses.

Application forms and the acts are available on the Consumer Protection Branch Web site or contact the directly at the numbers below:

Saskatchewan Justice

Consumer Protection Branch (www.justice.gov.sk.ca/cpb)

Suite 500, 1919 Saskatchewan Drive
Regina, SK S4P 4H2
Toll Free: 1-888-374-4636

Agricultural Implements Dealers License

(www.agriculture.gov.sk.ca/Default.aspx?DN=d56cd4e1-8572-44ed-9d53-37aa7cf8fb79)

The Agricultural Implements Act

(www.gp.gov.sk.ca/documents/English/Statutes/Statutes/A10.pdf) is available online or contact the Agriculture Implements Board directly for forms at the address below:

Saskatchewan Agriculture (www.agriculture.gov.sk.ca/)

Agriculture Implements Board
Room 201, 3085 Albert Street
Regina, SK S4S 0B1
Telephone: 306-787-4693

Agriculture Knowledge Centre (www.agriculture.gov.sk.ca/AKC)

Toll Free: 1-866-457-2377

Saskatoon Regional Economic Development Authority (www.sreda.com/)

103 - 202 4th Avenue North
Saskatoon, SK S7K 0K1
Telephone: 306-664-0720
Toll Free: 1-800-706-1977

West Central Enterprise Region (westcentralsask.com/)

Box 597, 207 Main Street
Kindersley, SK S0L 1S0
Telephone: 306-463-1997

Mid Sask Enterprise Region/Mid Sask Community Futures (www.midsask.ca/)

Box 176, 500 Progress Avenue
Outlook, SK S0L 2N0
Telephone: 306-867-9566
Toll Free: 1-888-929-9990

Community Futures Sagehill (www.sagehill.ca)

Box 10
Bruno, SK S0K 0S0
Telephone: 306-369-2610
Toll Free: 1-888-732-8999

Community Futures Meridian (www.meridiancfdc.ca)

Box 2167
125 - 1st Avenue East
Kindersley, SK S0L 1S0
Telephone: 306-463-1850
Toll Free: 1-888-919-3800

Conseil de la Co-operation de la Saskatchewan (in French only) (www.ccs-sk.ca/)

303 - 2114, 11th Avenue
Regina, SK S4P 0J5
Telephone: 306-566-6005
Toll Free: 1-800-670-0879

Women Entrepreneurs of Saskatchewan Inc. (www.womenentrepreneurs.sk.ca/)

108 – 502 Cope Way
Saskatoon, SK S7T 0G3
Telephone: 306-477-7173
Toll Free: 1-800-879-6331

Greater Saskatoon Chamber of Commerce (www.saskatoonchamber.com/)

104 - 202 4th Avenue North
Saskatoon, SK S7K 0K1
Telephone: 306-244-2151

Saskatoon Public Library (www.saskatoonlibrary.ca/)

311 – 23rd Street East
Saskatoon, SK S7K 0J6
Telephone: 306-975-7558 (Information Services Department)
Check the business pages of your local telephone book for a library in your area, or go to www.libraries.gov.sk.ca/libdirectory.html and do a search.

Saskatchewan Watershed Authority (www.swa.ca/)

101 – 108 Research Drive
Saskatoon, SK S7N 3R3
Telephone: 306-933-7442

Highway Signage Approvals (www.highways.gov.sk.ca/ruralmunicipal-signing/)

Saskatchewan Highways and Infrastructure
1st Floor, 2174 Airport Drive
Saskatoon, SK S7L 6M6
Telephone: 306-933-8319
Tourism related signs call the local Regional Tourism Board

**Environmental Impact Approvals
Environmental Assessment Branch**

(www.environment.gov.sk.ca/Default.aspx?DN=dd506e76-4819-4493-a22b-6411133ca469)

Environment and Resource Management
Manager Assessment Review
4th Floor, 3211 Albert Street
Regina, SK S4S 5W6
Telephone: 306-787-6132

Saskatchewan Human Rights Commission (www.shrc.gov.sk.ca/)

Includes the Physical Accessibility Standards Guidelines for Business Facilities
8th Floor, Sturdy Stone Building
122 – 3rd Avenue North
Saskatoon, SK S7K 2H6
Telephone: 306-933-5952
Toll Free: 1-800-667-9249

For further information regarding starting a business, contact the

Canada-Saskatchewan Business Service Centre
#2 - 345 3rd Avenue South
Saskatoon, Sask. S7K 1M6
Telephone: **306-956-2323** Toll-Free: **1-800-667-4374**
E-mail: saskatchewan@canadabusiness.sk.ca
Web site: <http://canadabusiness.ca/sask>

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